

FIG. 1

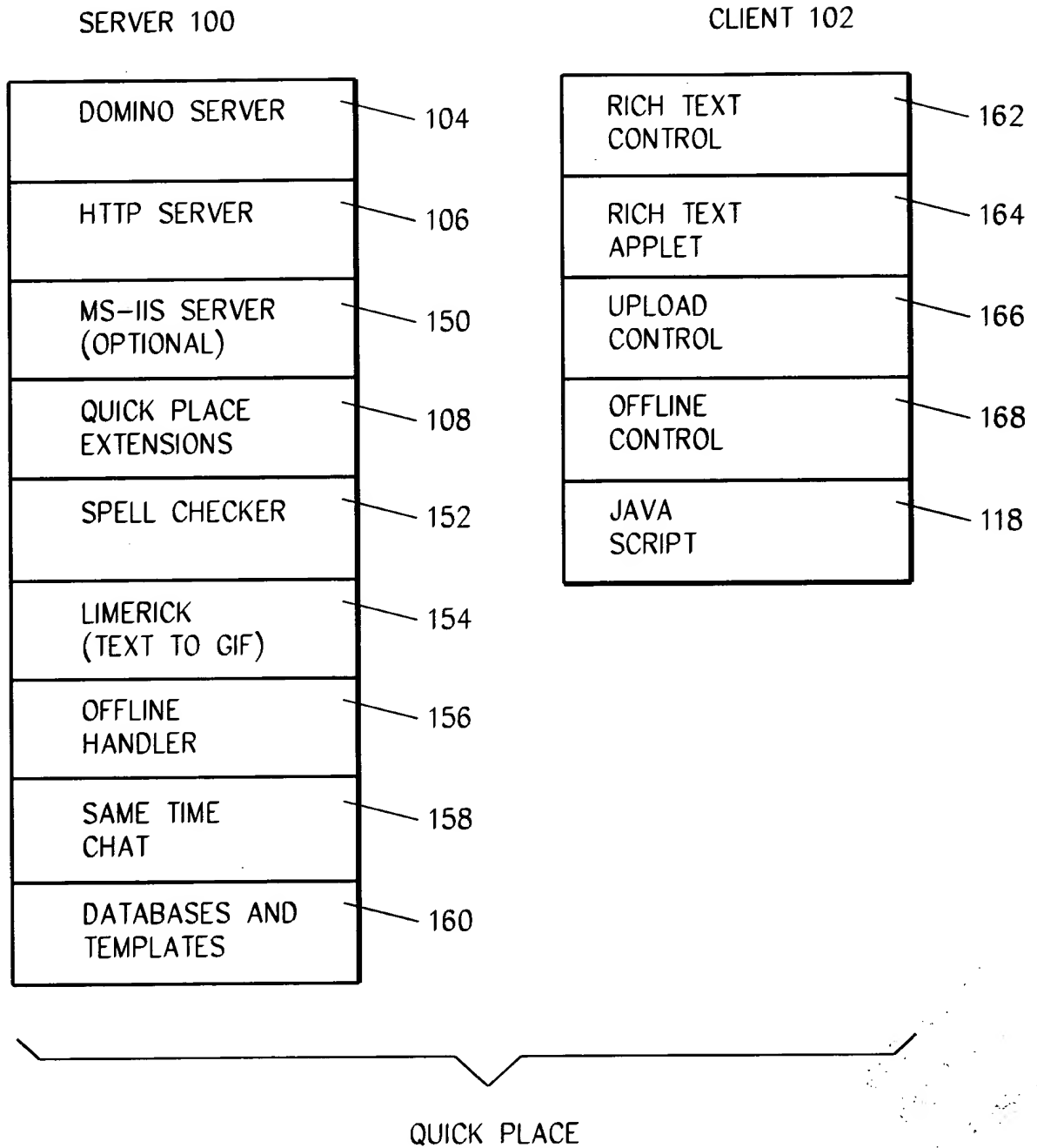


FIG. 2

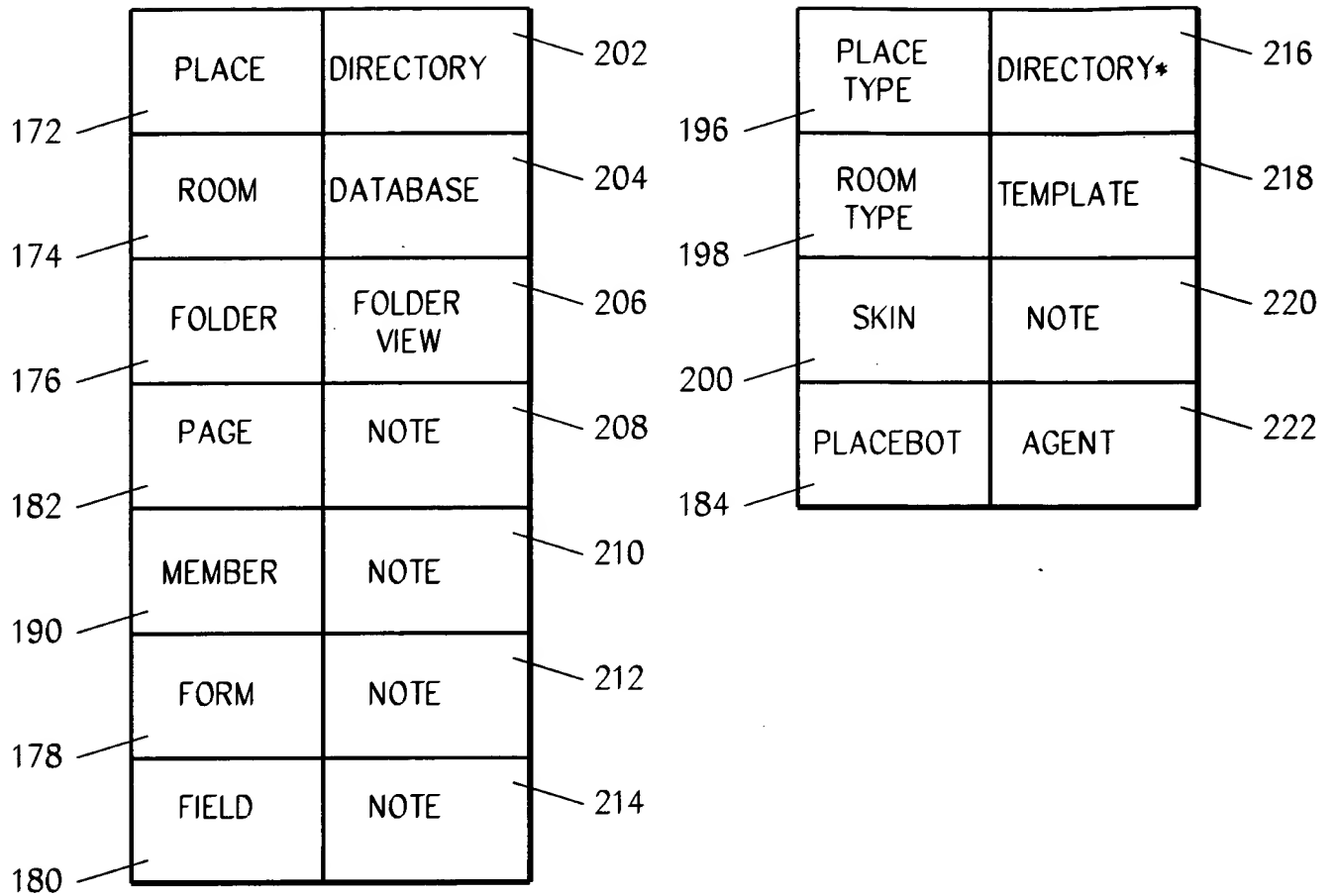


FIG. 3

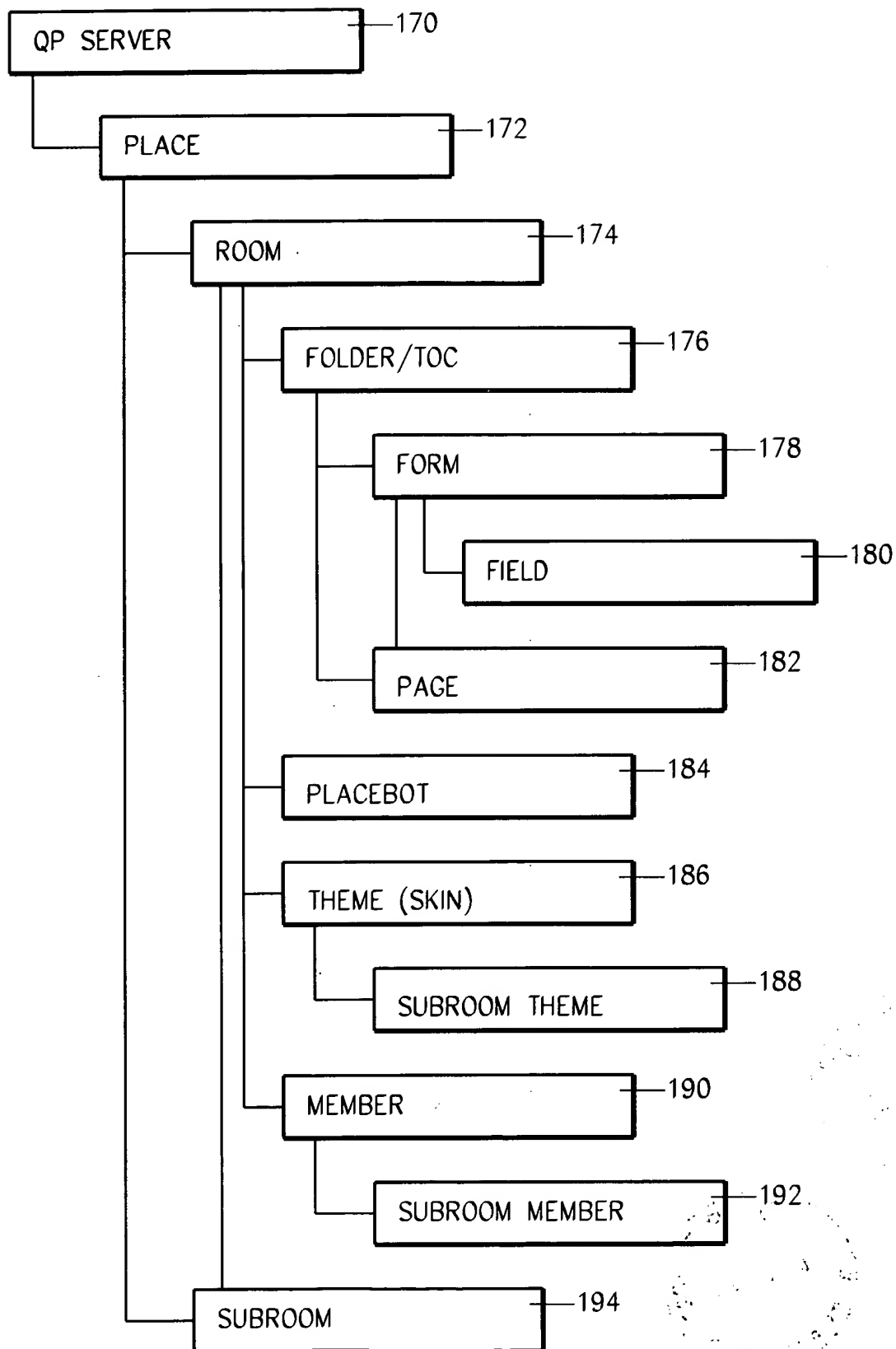


FIG. 4

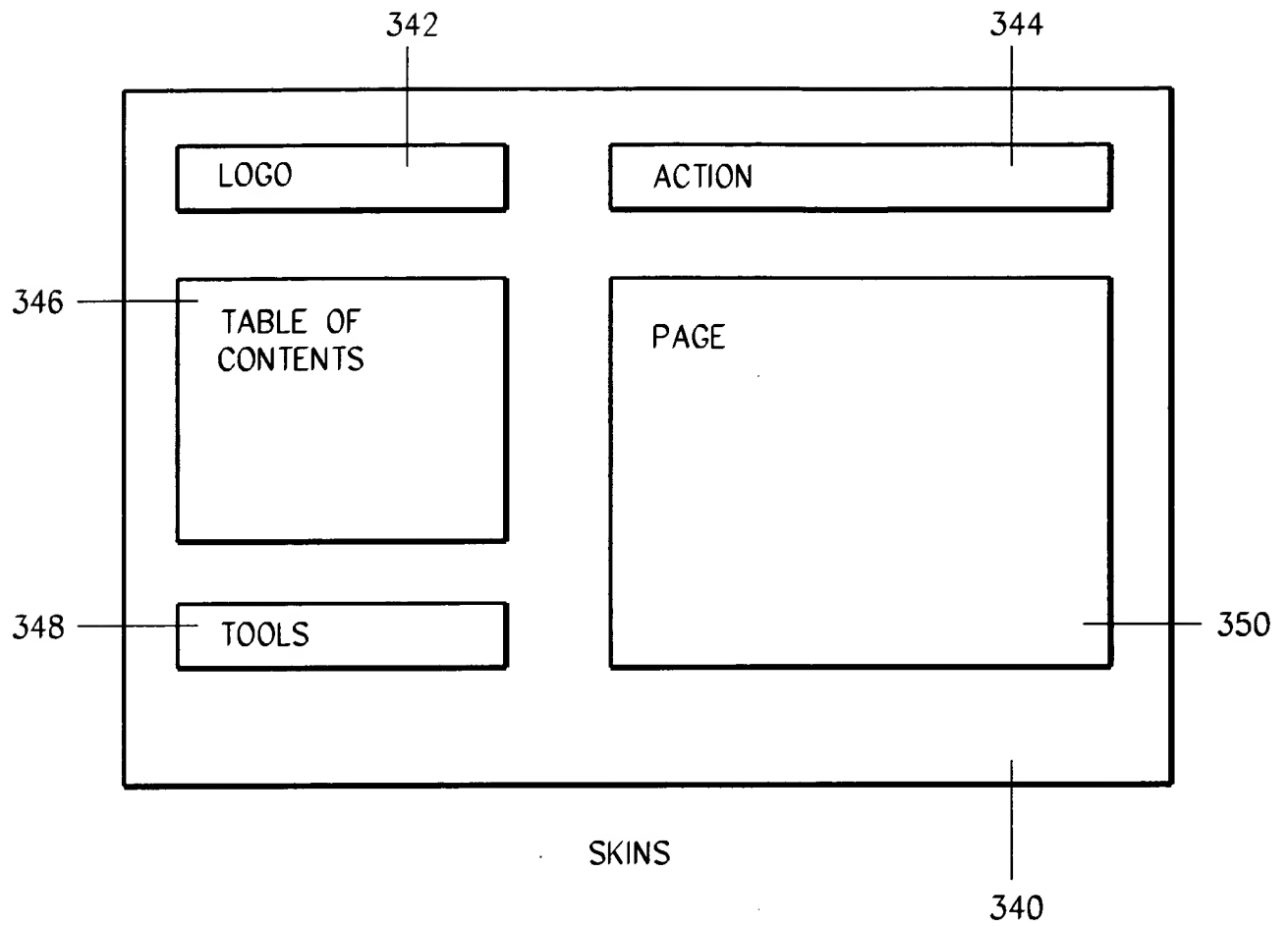


FIG. 5

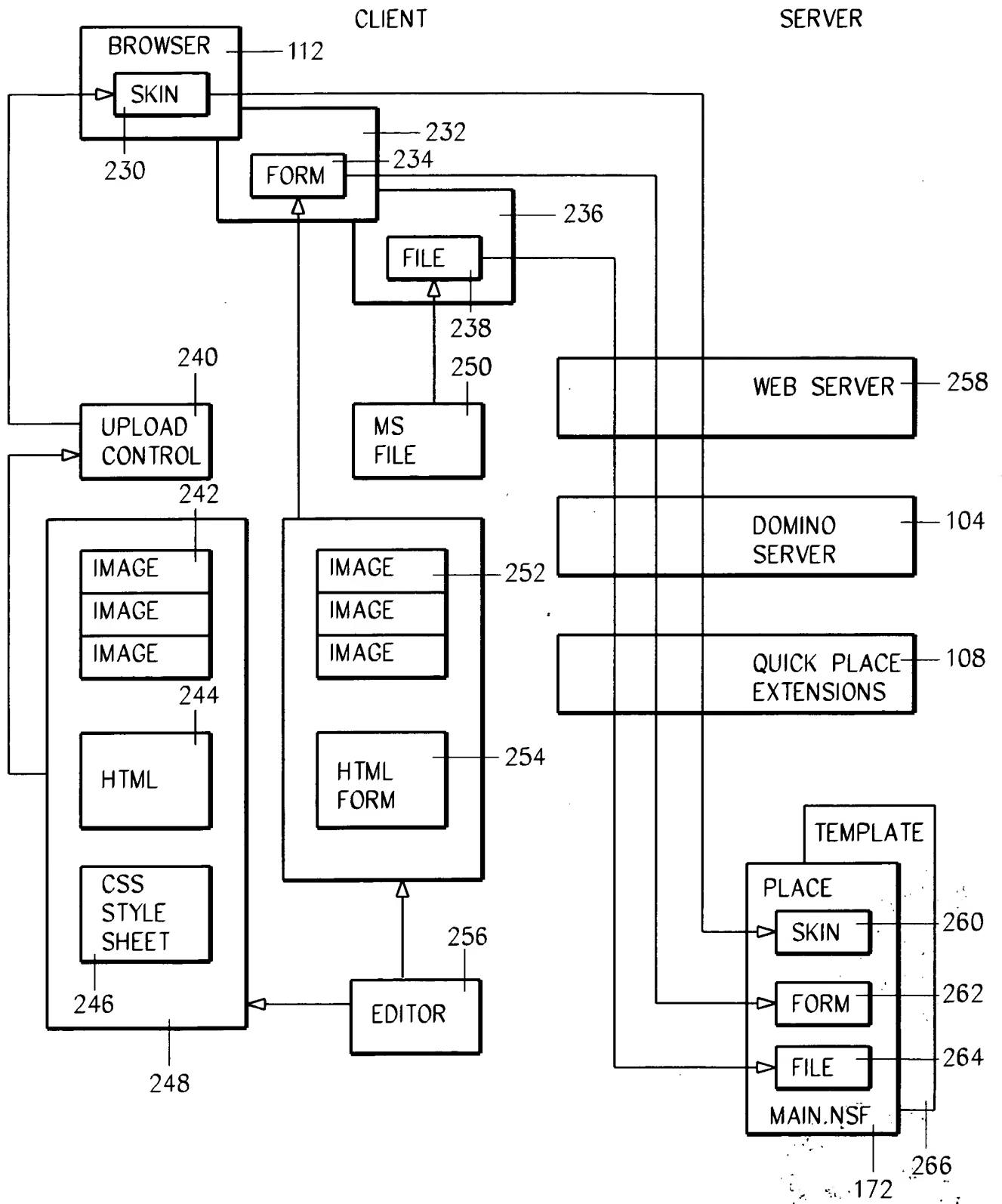


FIG. 6

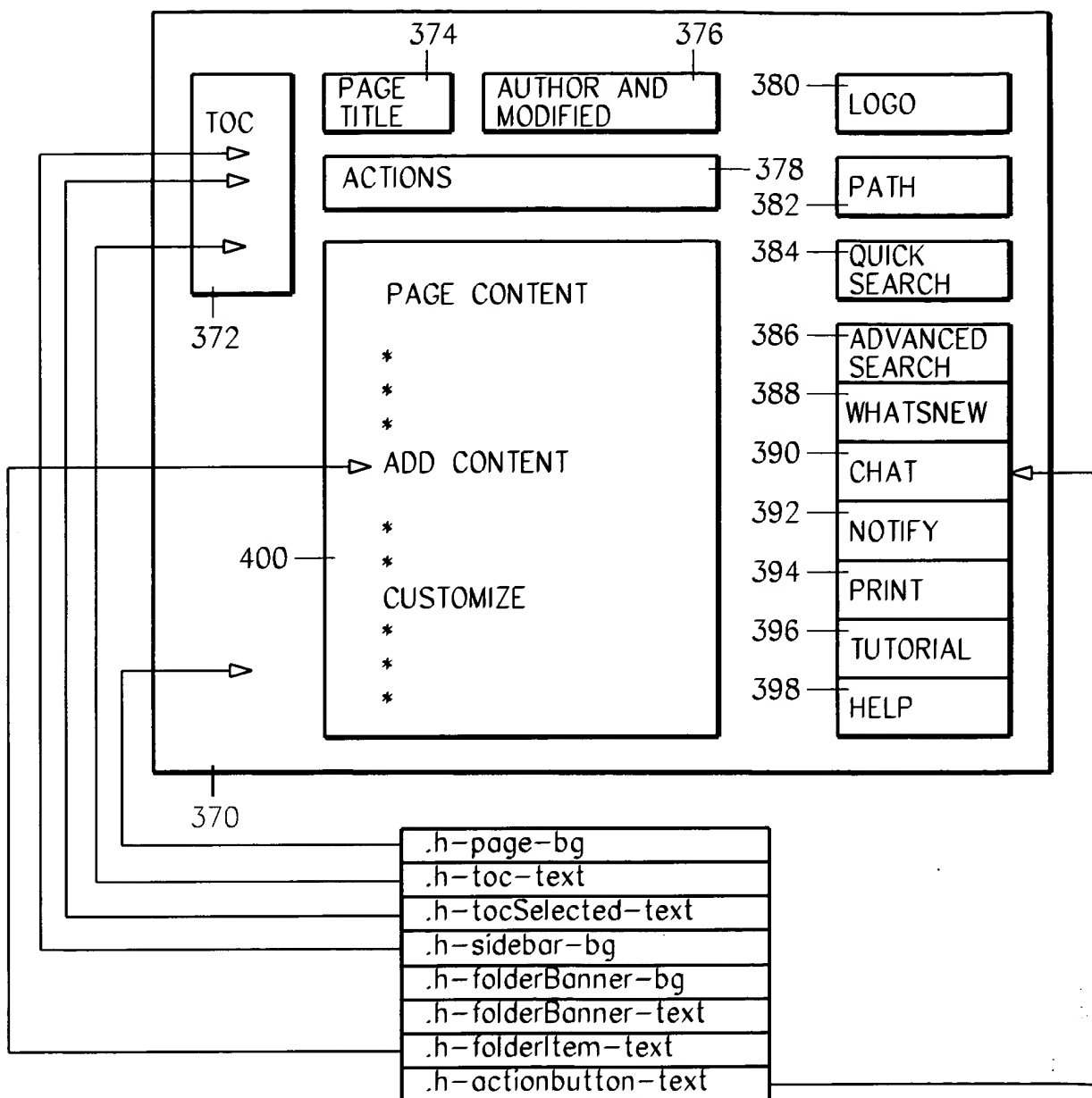


FIG. 7

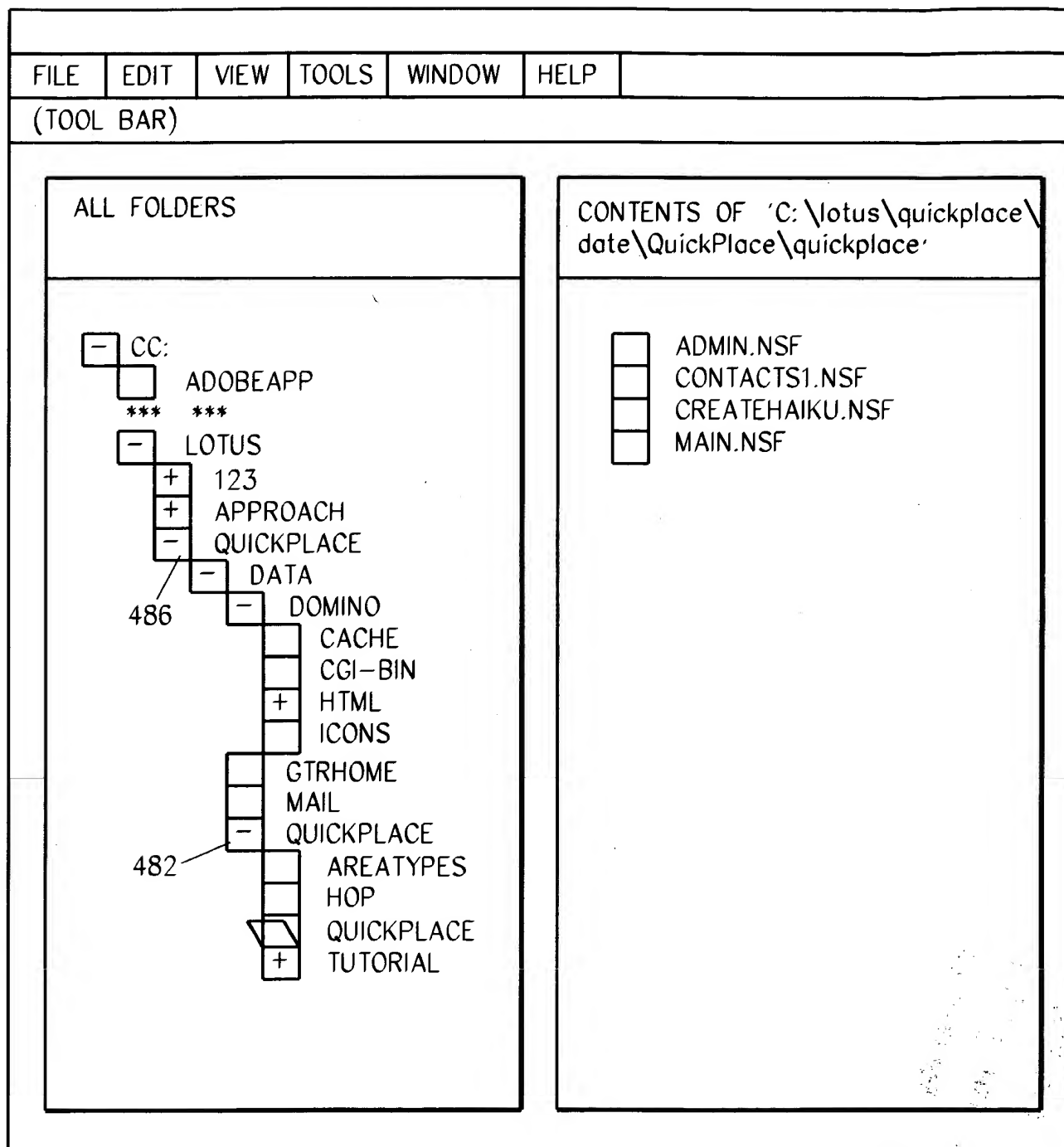


FIG. 8

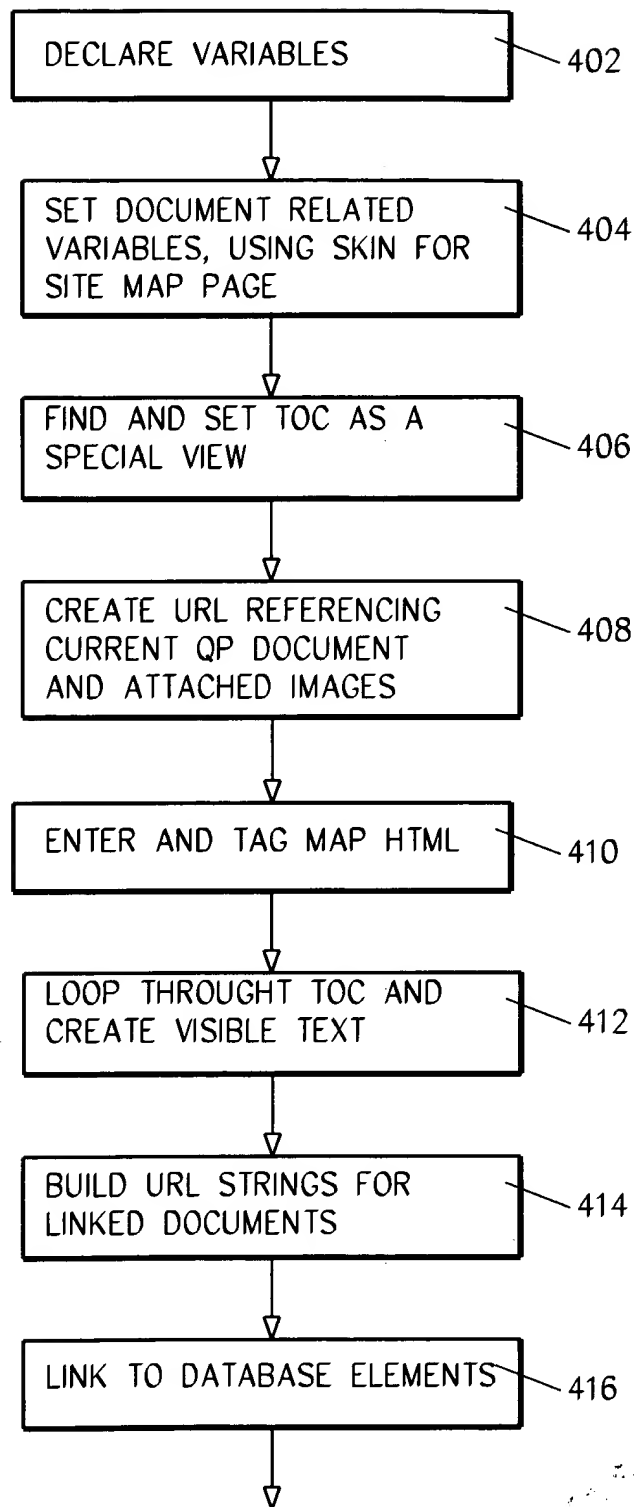


FIG. 9A

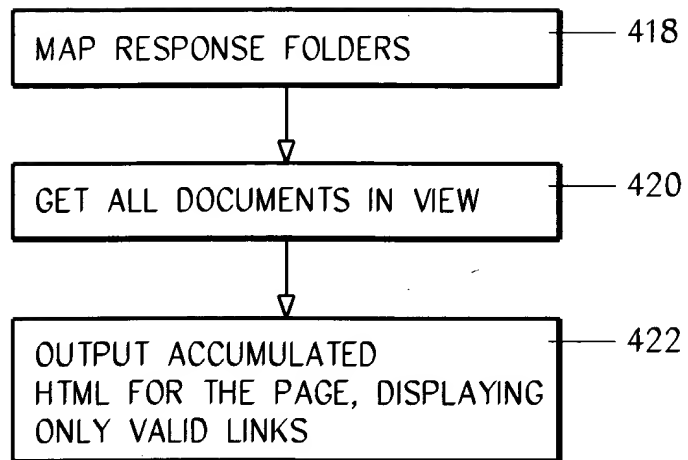


FIG. 9B

QUICKPLACE

| | | | | | |
|------|------|------|-----------|-------|------|
| FILE | EDIT | VIEW | FAVORITES | TOOLS | HELP |
|------|------|------|-----------|-------|------|

| | | | | | | | |
|-----|------|--------|-----|------|-------|------|---------|
| *** | HOME | SEARCH | *** | MAIL | PRINT | EDIT | DISCUSS |
|-----|------|--------|-----|------|-------|------|---------|

LINKS ☐ HAIKUTEAM ☐ QUICKPLACE-1 ☐ QUICKPLACE-QUICKPLACE . .

HOME: NEW:

WHAT DO YOU LIKE TO CREATE?

- ☒ PAGE. CHOOSE THIS TO CREATE A NEW PAGE THAT CAN INCLUDE RICH FORMATTED, TEXT IMAGES, AND FILE ATTACHMENTS.
- ☐ IMPORTED PAGE. CHOOSE THIS TO CREATE A NEW PAGE USING THE CONTENTS OF AN EXISTING FILE THAT IS ON YOUR COMPUTER.
- ☐ CALENDAR PAGE. CHOOSE THIS TO CREATE A NEW CALENDAR ENTRY.
- 416 — ☐ MICROSOFT WORD 2000 PAGE. CHOOSE THIS TO CREATE A PAGE USING WORD 2000.
- ☐ MICROSOFT POWERPOINT 2000 PAGE. CHOOSE THIS TO CREATE A PAGE USING POWERPOINT 2000.
- ☐ ALL DAY EVENT
- 414 — ☐ STATUS REPORT. PLEASE USE THIS FOR WEEKLY STATUS REPORTS.
- ☐ ACTION ITEM

412 CLICK THE NEXT BUTTON BELOW WHEN YOU ARE FINISHED FILLING OUT THIS FORM.

418 —

408

FIG. 10

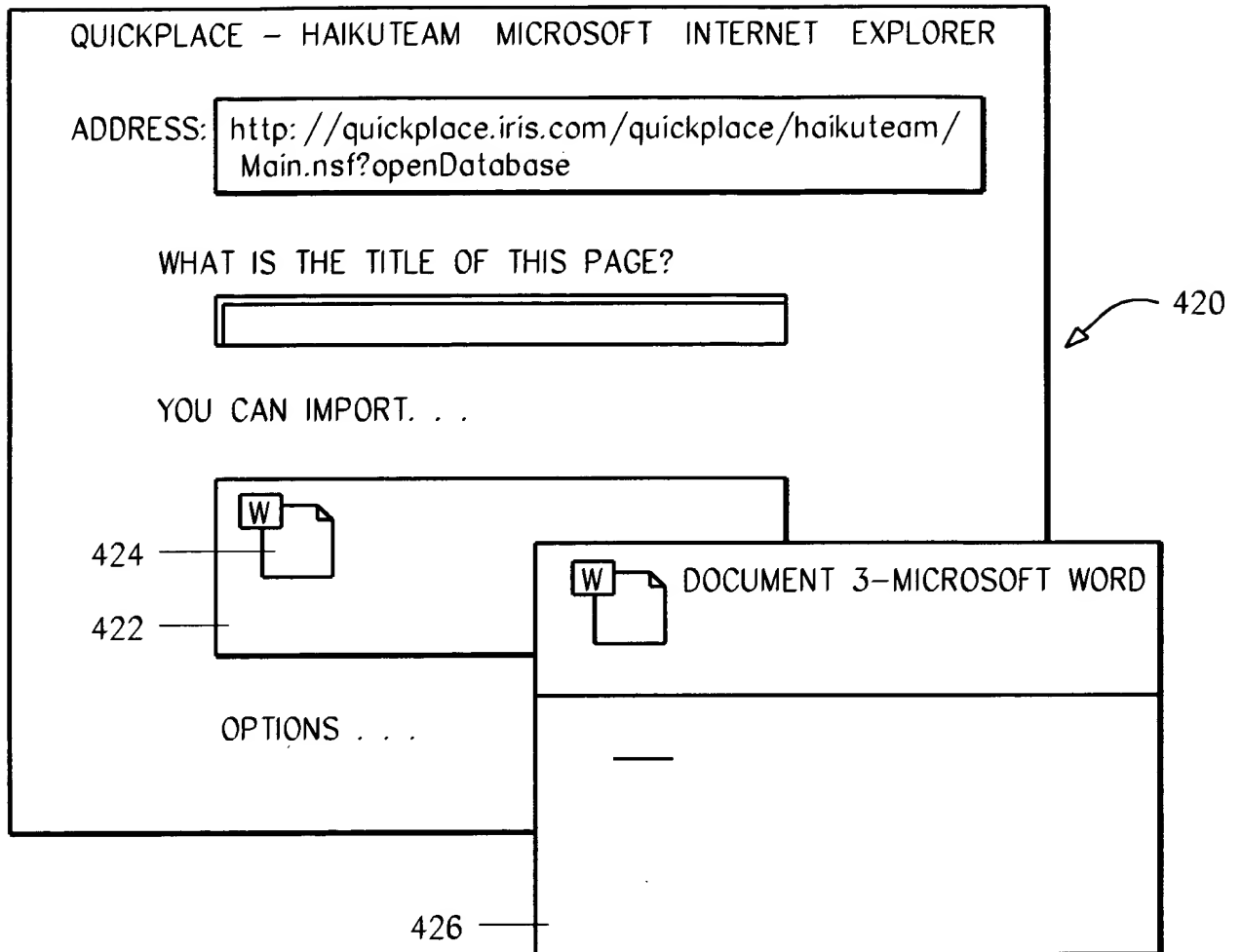


FIG. 11

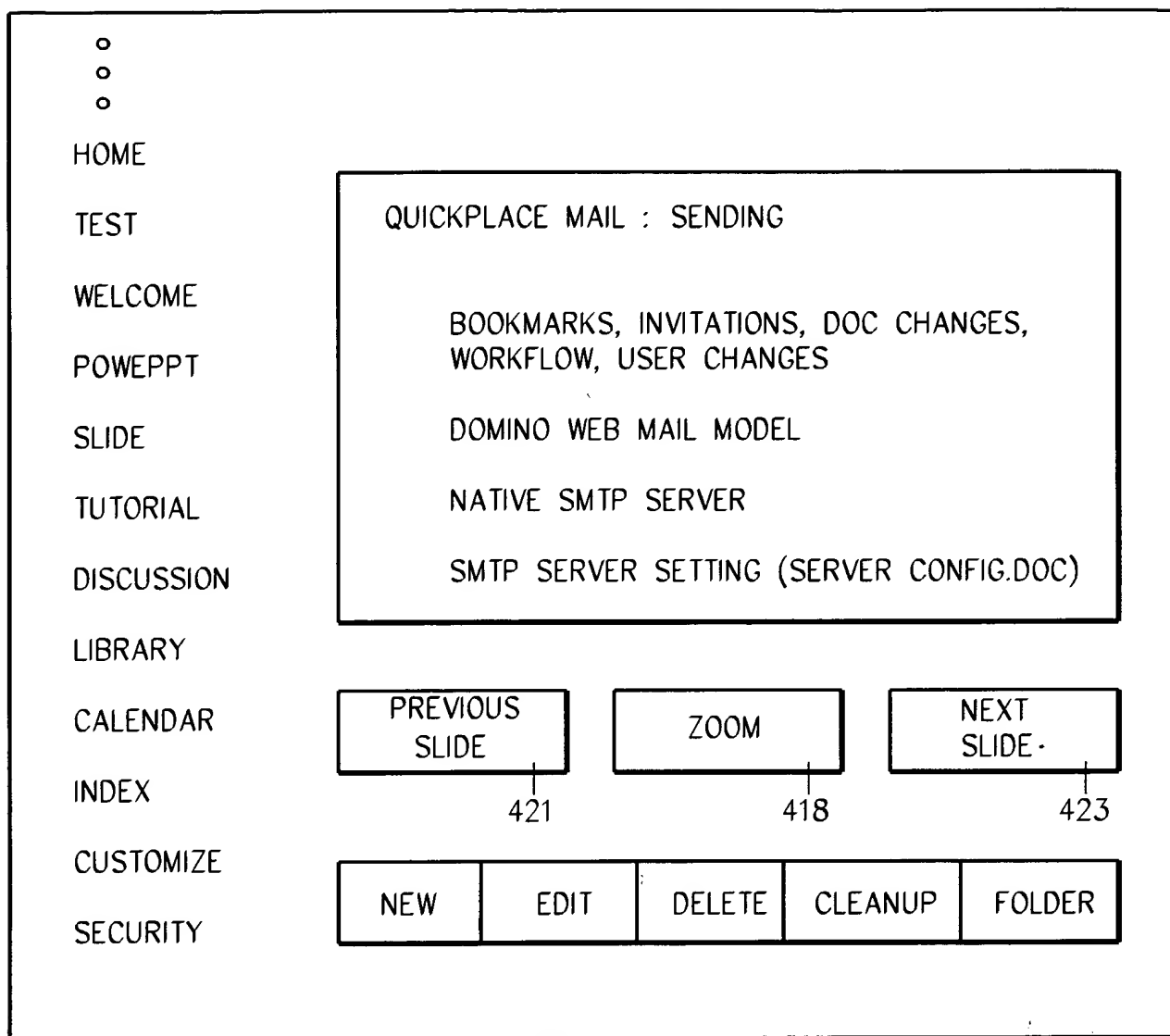


FIG. 12

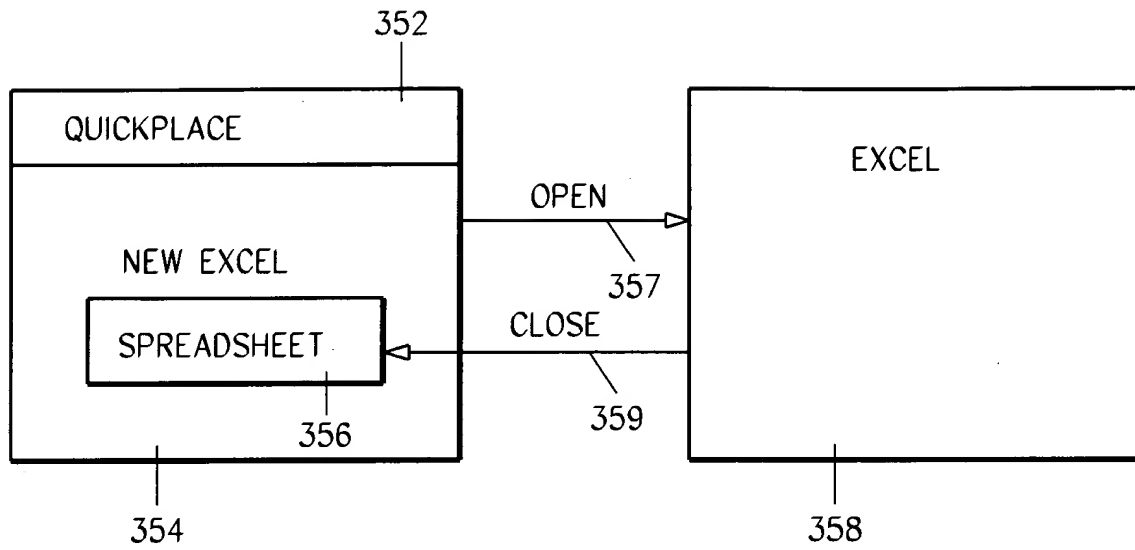


FIG. 13

ADDRESS: http://quickplace.iris.com/QuickPlace/presentation/main.nsf?openDB&Login

HOME
PRESENTATION
WELCOME
WHAT IS QP
ARCHITECTURE
INSTALL
ADMIN
OFFLINE
SERVER
CLIENT
BUILD PROCESS
TROUBLESHOOT
TOOLS
INDEX

CUSTOMIZE

SECURITY

NEW FORM

WHAT IS THE TITLE OF THIS FORM?

FIELDS. WHAT FIELDS WOULD YOU LIKE TO INCLUDE IN THIS FORM? 442

ADD...

MODIFY...

REMOVE...






RECORDER...

TITLE



WORKFLOW. DO YOU WANT PAGES CREATED WITH THIS FORM TO BE REVIEWED BEFORE BEING PUBLISHED? 432

☐ MODIFY... STANDARD WORKFLOW

BASED ON A MICROSOFT OFFICE OR LOTUS SMARTSWEET DOCUMENT. CHOOSE AN OFFICE OR SMARTSWEET DOCUMENT TO USE FOR EDITING PAGES CREATED WITH THIS FORM.



434



436

SCHEDULE.XLS

DO YOU WANT PAGES CREATED WITH THIS FORM TO ALWAYS BE PLACED IN A SPECIFIC FOLDER?

- NO SPECIFIC FOLDER- ☒ 444

YOU CAN OPTIONALLY PROVIDE A FULLER DESCRIPTION OF THE FORM: 446

CLICK THE DONE BUTTON BELOW WHEN YOU ARE FINISHED FILLING OUT THIS FORM.

448






DONE

CANCEL


HOME
TUTORIAL
DISCUSSION
LIBRARY
CALENDAR
INDEX
COSTOMIZE
SECURITY

ATTACHMENT OPTIONS

PRECREATED ATTACHMENTS. YOU CAN SELECT FILES TO AUTOMATICALLY BE ATTACHED TO EVERY NEW PAGE CREATED WITH THIS FORM BY CLICKING ON THE FOLDER ICON BELOW.



434



452

XYZ.DOC

ATTACHMENTS WILL NOW BE ABLE TO BE ADDED TO PAGES CREATED WITH THIS FORM.

CLICK THE NEXT BUTTON BELOW WHEN YOU ARE FINISHED FILLING OUT THIS FORM.

450 →

NEXT

BACK

FIG. 15

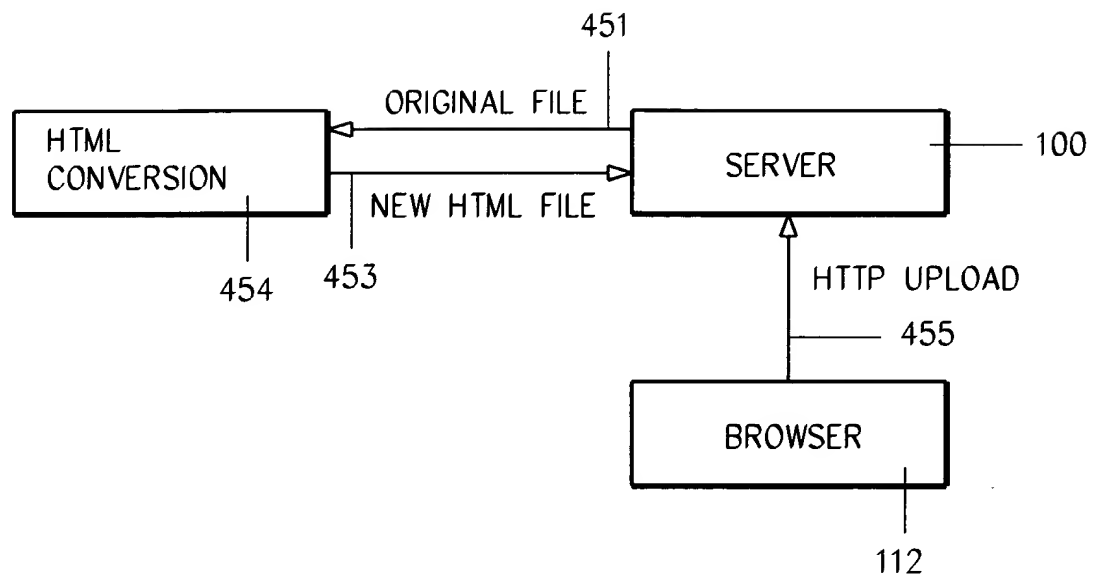
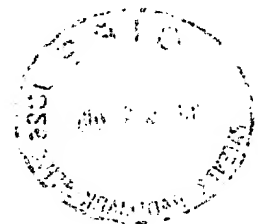
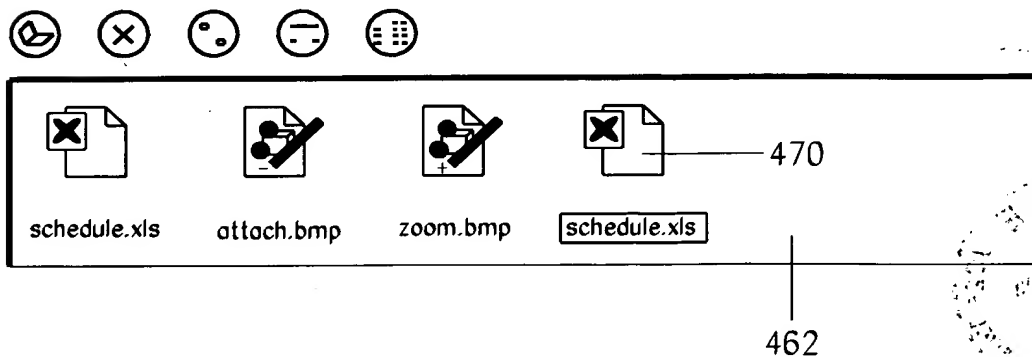
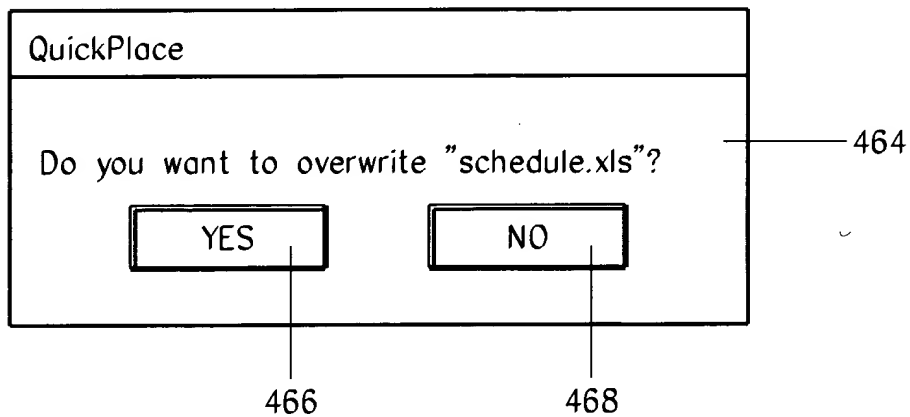
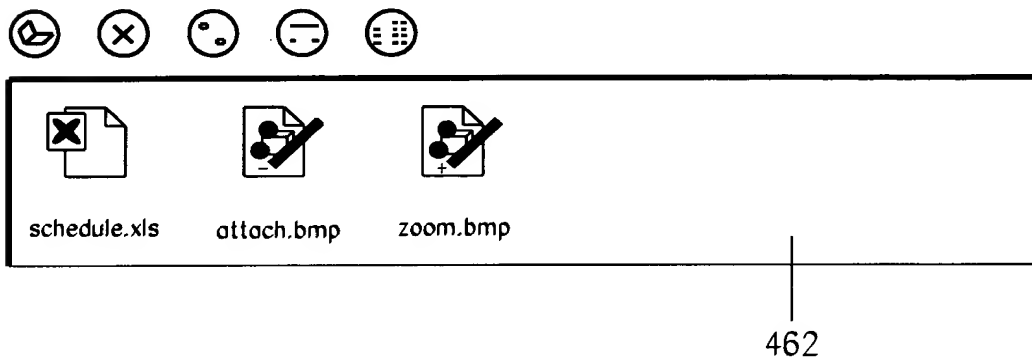
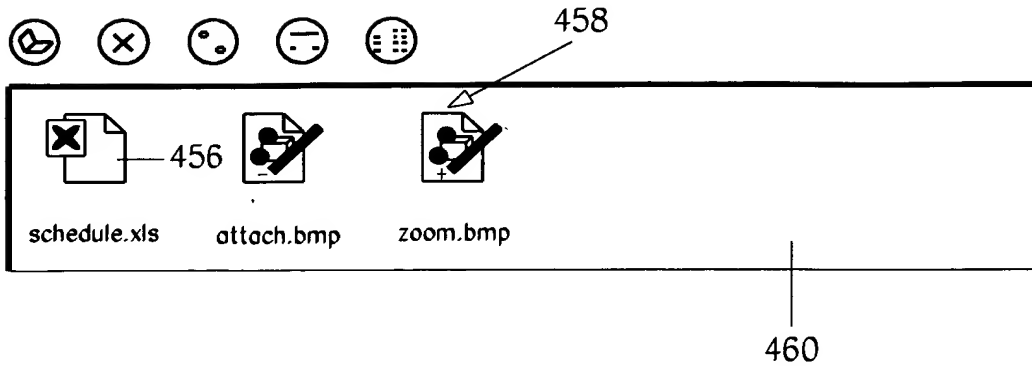


FIG. 16





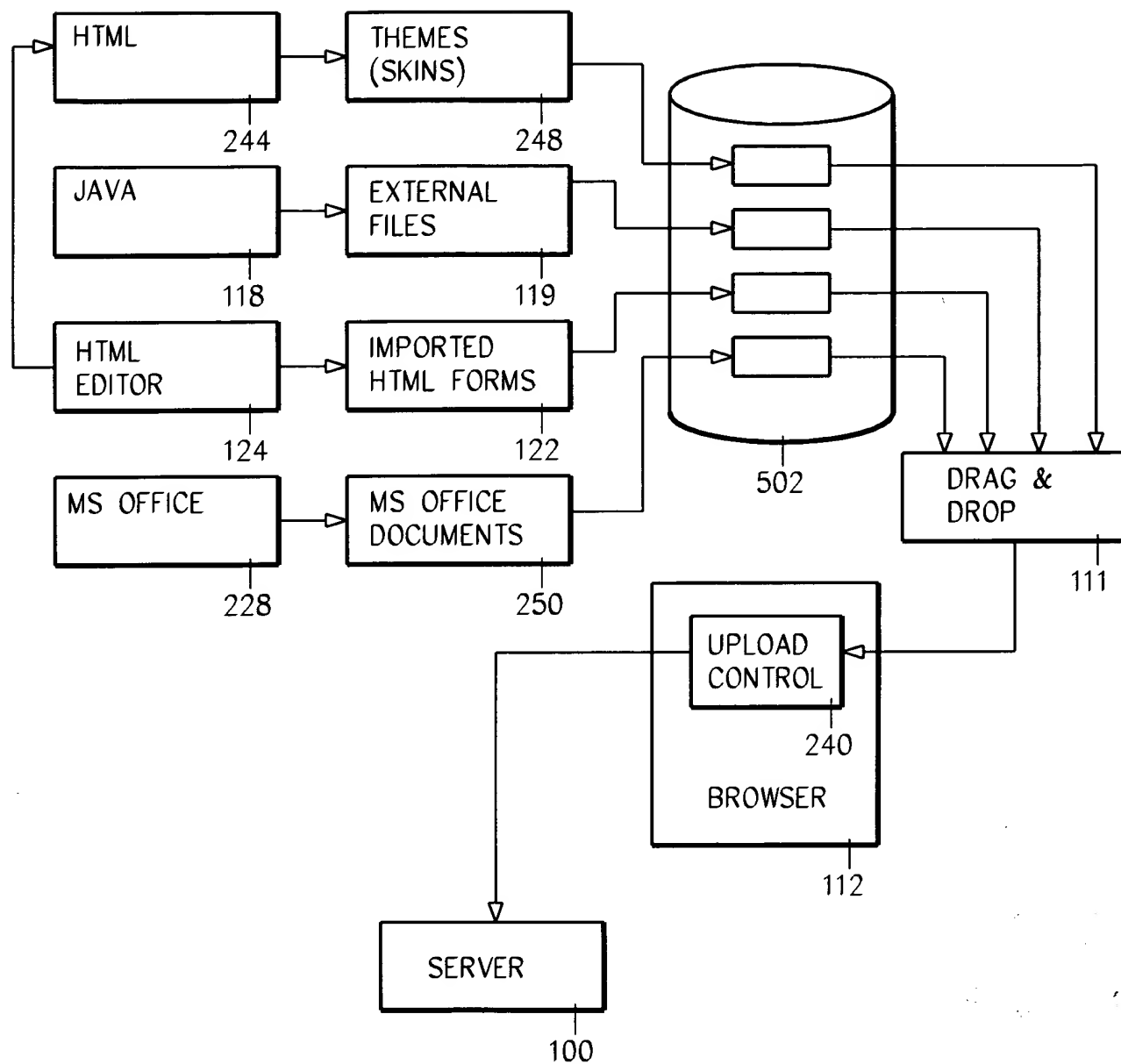


FIG. 21

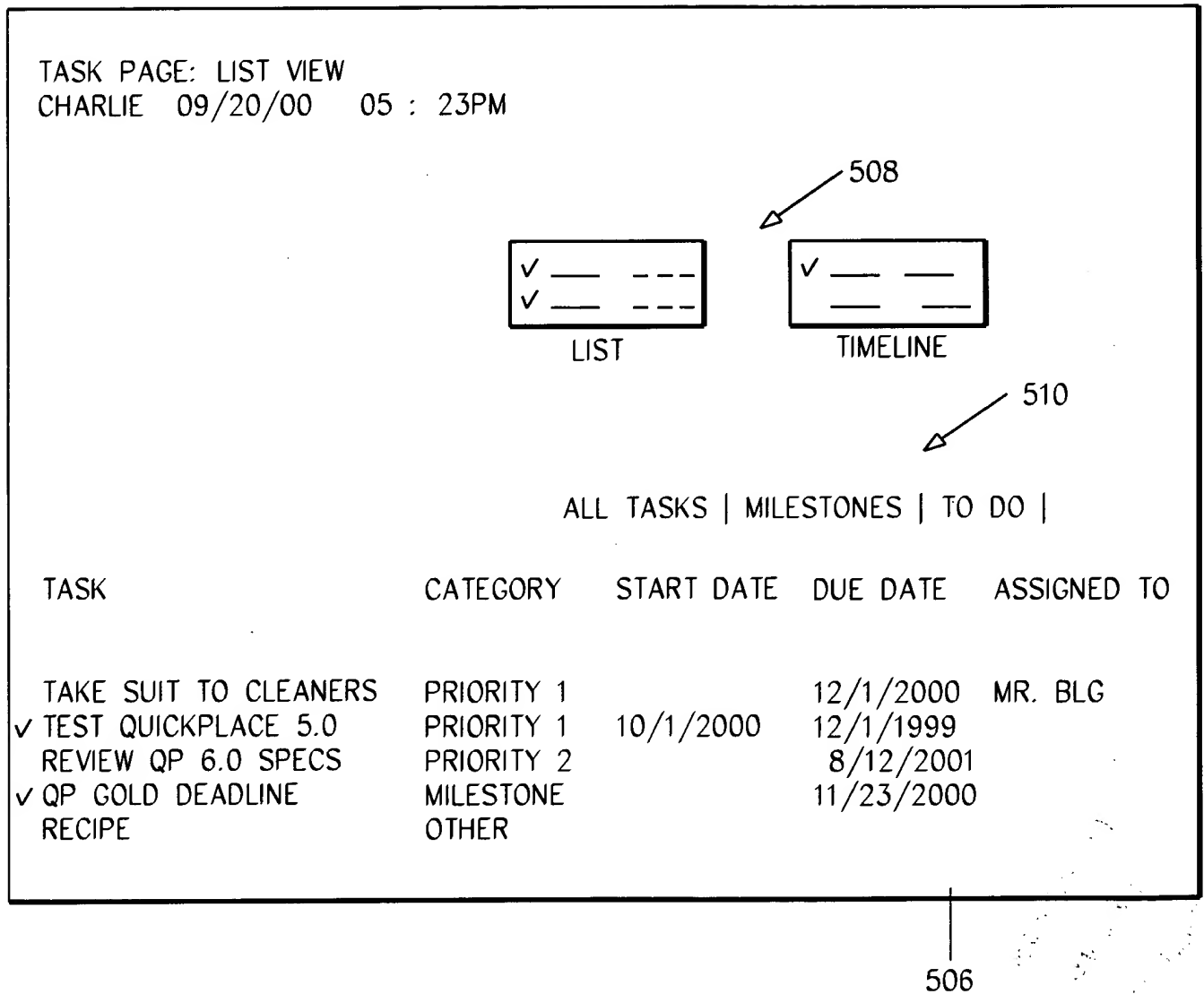


FIG. 22

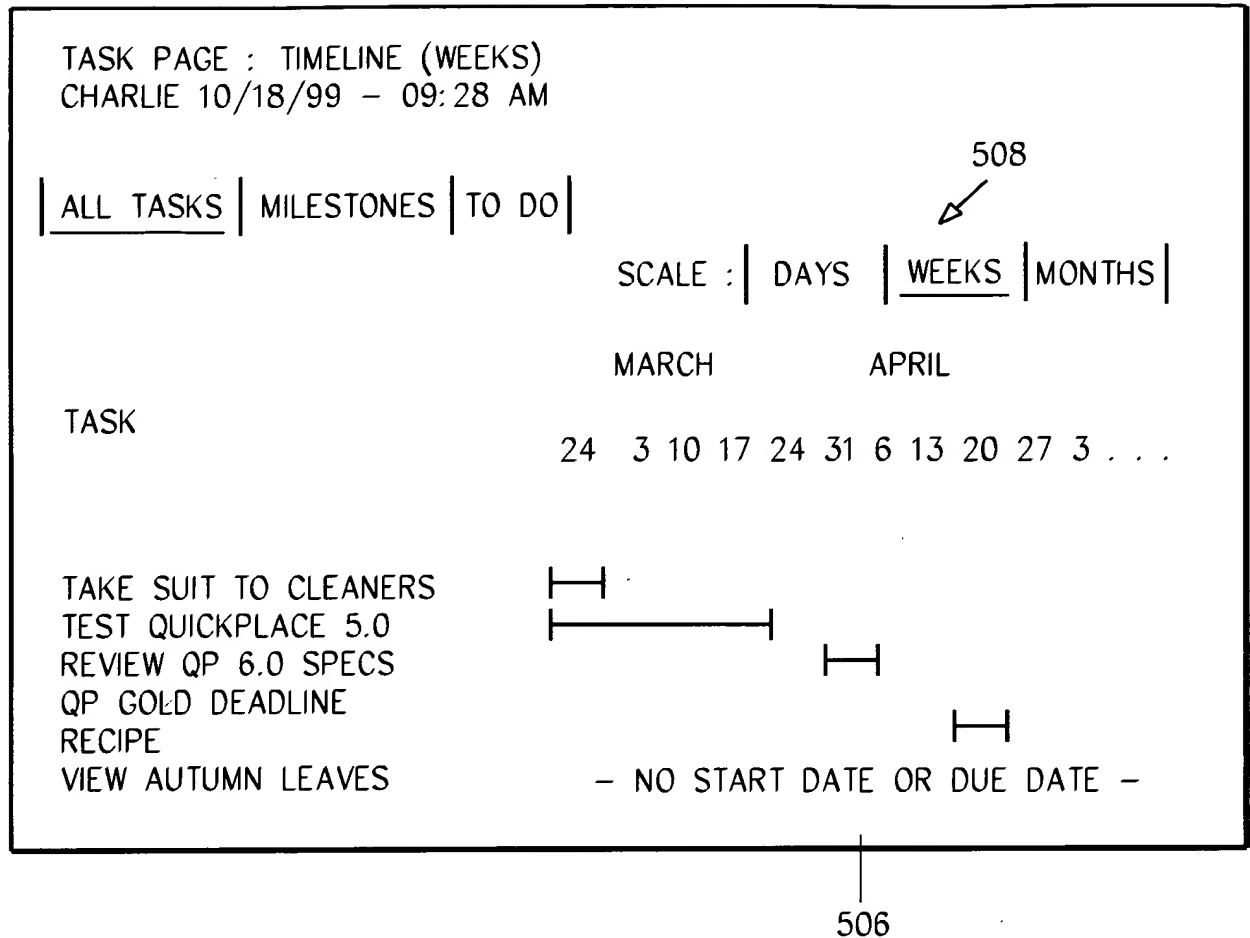


FIG. 23

TASK FIELD GROUP, - READ SCENE STATE
CHARLIE 10/18/00 9 :42 A.M.

THIS IS THE READ SCENE STATE FOR TASKS THAT
ARE NOT MILESTONES :

TASK INFORMATION :

| | |
|--------------------------|--------------|
| ASSIGNED TO : | CATHY |
| STATUS : | IN COMPLETE |
| DUE DATE : | 12/23/00 |
| START DATE : | 12/22/00 |
| CATEGORY : | PROJECT X |
| WHO CAN EDIT THIS TASK : | CATHY, JULIO |

FIG. 24



| | |
|--------------------|---|
| MILLENNIA | MERGERS_ ACQUISITIONS |
| * WELCOME | BACK NEXT HELP |
| * FOYER DISCUSSION | |
| * MILLENA'S ROOM | FORM WORKFLOW |
| * CAP MAN ROOM | |
| * THE ROCK'S ROOM | WORKFLOW: BY SETTING THE WORKFLOW FOR |
| * ACQUISITION CAL | A FORM, YOU CAN ROUTE PAGES TO SPECIFIC |
| * LIBRARY | MEMBERS AND....AS THE PAGE IS BEING |
| * CUSTOMIZE | PUBLISHED |
| * MEMBERS | |

WHAT TYPE OF WORKFOLOW SHOULD THIS PAGE HAVE?

514 — ☒ NO SPECIAL WORKFOLOW

515 — ☐ SIMPLE SUBMIT....

516 — ☐ EDITOR-IN-CHIEF....

517 — ☐ APPROVAL CYCLE....

518 — ☐ MULTIPLE EDITORS....

CLICK THE NEXT BUTTON BELOW WHEN YOU ARE FINISHED FILLING OUT THIS FORM.

NEXT

512

FIG. 25

MILLENNIA

*
*
*

* **CUSTOMIZE**

MERGERS_ACQUISITIONS

CANCEL **DONE** **HELP**

NEW FORM 528

1 WHAT IS THE TITLE OF THIS FORM?
[Text Box]

2 WHAT FIELDS WOULD YOU LIKE TO BE INCLUDED IN THIS FORM?
520 — **ADD...**
MODIFY...
REMOVE...
REORDER... [Text Box]

3 WORKFLOW : DO YOU WANT PAGES CREATED WITH THIS FORM TO BE REVIEWED BEFORE BEING PUBLISHED? 442

526 — **MODIFY...** **STANDARD WORKFLOW**

4 DO YOU WANT PAGES CREATED WITH THIS FORM TO BE PLACED IN A SPECIFIC FOLDER?
[- NO SPECIFIC FOLDER-] [▼] 444

5 YOU CAN OPTIONALLY PROVIDE A FULLER DESCRIPTION OF THIS FORM. 446
[Text Box]

6 CLICK DONE BUTTON ABOVE WHEN YOU HAVE FINISHED FILLING THE FORM.

FIG. 26

522

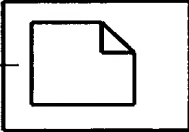
| MILLENNIA | | MERGERS_ACQUISITIONS | |
|--|--|--|--|
| <ul style="list-style-type: none">*** <div>CUSTOMIZE</div> | | <div>CANCEL DONE HELP</div> <div>NEW FORM 528</div> <div>1 WHAT IS THE TITLE OF THIS FORM? <div></div></div> <div>2 TEMPLATE DOCUMENT. SELECT THE MICROSOFT WORD, EXCEL, OR POWERPOINT DOCUMENT TO USE AS A PAGE TEMPLATE BY CLICKING THE FOLDER ICON BELOW, AND SELECTING THE DESIRED FILE. YOU CAN ALSO DRAG A FILE FROM YOUR DESKTOP.</div> <div>524 <div>BROWSE</div></div> <div>240 <div></div></div> <div>DOCUMENT STATUS: DRAG A DOCUMENT INTO THIS AREA. CLICK BROWSE TO SELECT ONE.</div> <div>3 WORKFLOW : DO YOU WANT PAGES CREATED WITH THIS FORM TO BE REVIEWED BEFORE PUBLISHED?</div> <div>526 <div>MODIFY...</div> STANDARD WORKFLOW</div> <div>4 DO YOU WANT PAGES CREATED WITH THIS FORM TO ALWAYS BE PLACED IN A SPECIFIC FOLDER?</div> <div>444 <div>- NO SPECIFIC FOLDER-</div> ▼</div> <div>5 YOU CAN OPTIONALLY PROVIDE A FULLER DESCRIPTION OF THE FORM.</div> <div>446 <div></div></div> <div>6 CLICK DONE BUTTON WHEN YOU ARE FINISHED.</div> | |

FIG. 27